

Oregon Board of Forestry
Forestry Program for Oregon Subcommittee
November 30, 2022 9am-11am

Subcommittee Purpose: Collaborative work forum for Board and Agency leadership to advance efforts to jointly develop a modern Forestry Program for Oregon. The subcommittee will serve until the completion of the FPFO, targeted for December 2023.

PROPOSED MEETING AGENDA

*Times are approximate and may be adjusted depending on the needs of the group

- *9:00 Subcommittee “official kick off”
- Confirm roles and communication for subcommittee, agency support staff, facilitator
 - Meeting frequency, expectations for in-between assignments and content development for full Board and Agency LT deliberations
 - Subcommittee meetings public going forward
- *9:20 Process Approach to Building the FPFO
- Oregon Consensus will provide a draft/iterative process approach and timeline for review and input from subcommittee
 - Subcommittee will meet and learn about the community engagement tools of Oregon’s Kitchen Table, and discuss desired direction based on need, purpose and time/resource availability
 - Robin will review additional process approach and timeline guidance needed from subcommittee
- *10:20 Content for the FPFO Single Text Document
- (NOTE: This item may need to shift to the next subcommittee meeting)*
- Example: Minnesota’s Plan
 - Develop content menu for the FPFO template
- *10:45 Next Steps
- Action items and assignments from today
 - Next subcommittee meeting- date and topics (incl. January 4-5 Board meeting prep)
- 11:00 Adjourn



**Oregon Board of Forestry
FPFO Subcommittee
11-30-22 Meeting
Facilitator's Summary -DRAFT for Review**

In Attendance:

- Board members: Ben Deumling, Joe Justice, Brenda McComb
- ODF leadership and technical and support staff: Ryan Gordon, Danny Norlander, Hilary Olivos-Rood, John Tokarczy
- Oregon Consensus Facilitator: Robin Harkless
- Invited Guest: Wendy Willis, Oregon’s Kitchen Table

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<u>Action</u>	<u>By Whom</u>	<u>By When</u>
Have a standing agenda item at future Exec Team meetings related to the FPFO. Review the working draft Vision statement developed at the retreat, and work with the Exec Team to develop a draft purpose statement to be shared with the subcommittee.	Ryan Gordon	Dec. 5 Exec Team meeting, feedback to subcommittee prior to next check in
Develop FPFO plan template	Danny Norlander	Share for review by subcommittee prior to next check in
Review proposal for community engagement plan	Subcommittee, from Oregon’s Kitchen Table	Prior to next check in

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Follow up to Meeting with Executive Team

Brenda, Ben and Ryan attended the most recent Executive team meeting at which the FPFO process was discussed, primarily around the notion to merge Dept. and Board strategic plans into one via a collaborative, jointly developed process and plan. The takeaways they shared today were that there remains some uncertainty and fear of change related to how to integrate the Board and Department's visions. That being said, there is commitment to do so. This led the subcommittee to contemplate ways in which they can meet the Dept. leadership where they are - some of which will be around transparent and consistent communication, some of which will be around providing meaningful substance that everyone can respond to.

The subcommittee agreed that the audience for the FPFO is primarily Oregonians (and future Boards), but needs to be written to be practically implementable, and therefore also needs to consider the Department staff an audience.

Action: Ryan will hold a standing agenda item at future Exec Team meetings related to the FPFO. At the next meeting (Monday Dec. 5) he planned to review the working draft Vision statement developed at the retreat, and the Exec Team also wanted to develop a purpose statement to be shared with the subcommittee. All feedback will be shared at or before the next subcommittee meeting.

Subcommittee Official "Kick Off"

The group confirmed they will commit to providing steering and coordination for the development of the FPFO through completion, slated for December 2023. They will meet once every 4 weeks for a minimum 1-hour in between regularly scheduled Board meetings. Board meetings and retreats will have a standing agenda item designated to FPFO development, and Ryan Gordon will continue to keep the Department's Executive Team apprised of progress at regular intervals throughout the year. Robin Harkless will provide facilitation support and be a direct communication conduit for the subcommittee, including agenda development, document review, summary notes and any additional in-between process or communication work that needs to occur to support this project. ODF staff will continue to provide technical support and logistics coordination, and will assist with additional linkages to full Board agenda and materials development as needed related to this project. The subcommittee meetings will be open to the public

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moving forward and as such, additional Board members or other invited guests can be brought into the subcommittee process.

Action: The subcommittee agreed it will be helpful to have a plan template containing all the elements that will be included so that everyone can orient to the pieces they will be developing. They assigned Danny to develop a template given that he has already done some work and thinking on this. A draft will be shared in advance of the next subcommittee meeting and likely shared at the January Board meeting.

Community Engagement

Wendy Willis, Director of Oregon's Kitchen Table, was invited to share information about OKT's program offerings as well as discuss with the group the considerations they should be thinking about as they develop an approach to community engagement. First, what is the purpose for engagement in the FPFO project?

- To connect with groups beyond who we typically hear from and get a better understanding of this broader spectrum of perspectives and values around forestry. Want to hear from rural Oregonians, BIPOC communities, and others about what they care about.
- To build relationships that will carry into all work of the Department

After some dialogue, the group agreed that they want to try to broadly understand the values of Oregonians to help inform their policy strategy development, taking the work they brainstormed at the October Board retreat as a starting place to determine if these are reflective of the whole and what is missing.

Ryan attempted to capture the discussion in three parts:

- 1) Broader engagement strategy related to values, using a survey or focus groups. This could be viewed as a values 'assessment' and could be useful to informing work beyond the FPFO.
- 2) Social engagement around existing Board meeting structures to allow for regional conversations and opportunity for Board to interface with community.
- 3) "Additional touch points" that would again provide some overlap for field staff.



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Action: Wendy and her team will develop a proposal and share this with the subcommittee to aid in their thinking about next steps for community engagement.